CTAC Discussion

Charlottesville-Albemarle MPO

Citizens Transportation Advisory Committee

January 28, 2026

Thomas Jefferson Planning District Commission

Agenda

I. CA-MPO Activities and Responsibilities – Refresher
II. Virginia MPO Citizen Advisory Committees
III. Potential Scenarios for Restructuring
IV. CTAC Discussion

CA-MPO Responsibilities and Decisions

Document or Task	Frequency
Long Range Transportation Plan (LRTP)	5 Years Amended as Needed
Transportation Improvement Program (TIP)	4 Years Amended as Needed
Unified Planning Work Program (UPWP)	Yearly
Establish and Adopt Safety Performance Targets	Yearly
Establish and Adopt Other Performance Targets	Varies Based on Performance Period

- **Long Range Transportation Plan:** Metropolitan transportation plan with short- and long-range strategies to provide for the development of an integrated multimodal transportation system with 20-year forecast period
- **Transportation Improvement Program (TIP):** Prioritized list/program of projects that are federally-funded and regionally significant; coordinated with the state
- **Unified Planning Work Program (UPWP):** Annual document identifying major metropolitan transportation planning activities to be performed with provided funds
- **Federal Performance Targets:** In coordination with the state, MPOs establish performance targets to track to track progress toward critical outcomes for the region. Targets include safety, infrastructure condition, system performance, transit asset management

CA-MPO Responsibilities and Decisions

Document or Task	Frequency
3-C Agreement	5-7 Years*
Annual Obligation Report	Yearly
MPO Boundary Maintenance	10 Years
Public Participation Plan	As Needed
Title VI Plan	3 Years

- **3-C Agreement:** The MPO, member jurisdictions, state, and transit providers determine mutual responsibilities in carrying out a continuing, cooperative, and comprehensive multimodal transportation planning process.
- **Annual Obligation Report:** Annual list of projects for which federal funds were obligated. Intends to provide an accounting for federal funds authorized or committed by the state or designated recipients for expenditure of projects programmed in the TIP.
- **MPO Boundary Maintenance:** The MPO reviews metropolitan planning area boundary after each Census to determine if it meets minimum statutory requirements for new and updated urbanized areas and adjust if necessary.
- **Public Participation Plan:** Document that defines a process for providing interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process.
- **Title VI Plan:** Describes process for ensuring compliance with Title VI of the Civil Rights Act of 1964.

CA-MPO Responsibilities and Decisions

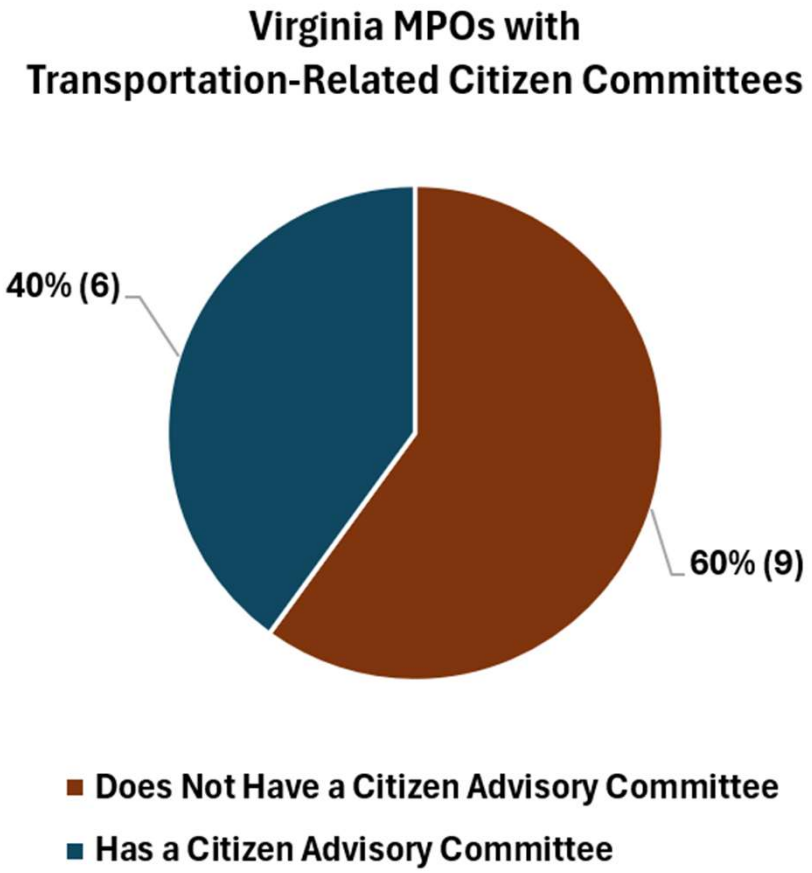
Document or Task	Frequency
Travel Demand Model	5 Years
Functional Classification	10 Years Or As Requested
SMART SCALE	2 Years
State-Led Plans/Studies (STARS, Pipeline, VTrans)	Varies
Other Discretionary Grants	As Initiated

- **Travel Demand Model:** An analytical tool used to support the transportation planning process. Because the LRTP is required to include current and projected transportation demand over a 20-year period, the travel demand model helps to fulfill that task.
- **Functional Classification:** Process by which streets and highways are grouped into classes according to the character of service they are intended to provide. VDOT TMPD is ultimately responsible for this task, and the MPO coordinates local/regional feedback.
- **SMART SCALE:** The MPO is an eligible applicant in the state's construction funding program.
- **State-Led Plans and Studies:** The MPO participates as a stakeholder in VDOT-led plans (STARS or Pipeline studies, statewide transportation plan (VTrans), etc.)
- **Other Discretionary Grants:** The MPO is an eligible applicant for various other state and federal discretionary grant opportunities (RAISE/BUILD, Transportation Alternatives, SS4A, etc.)

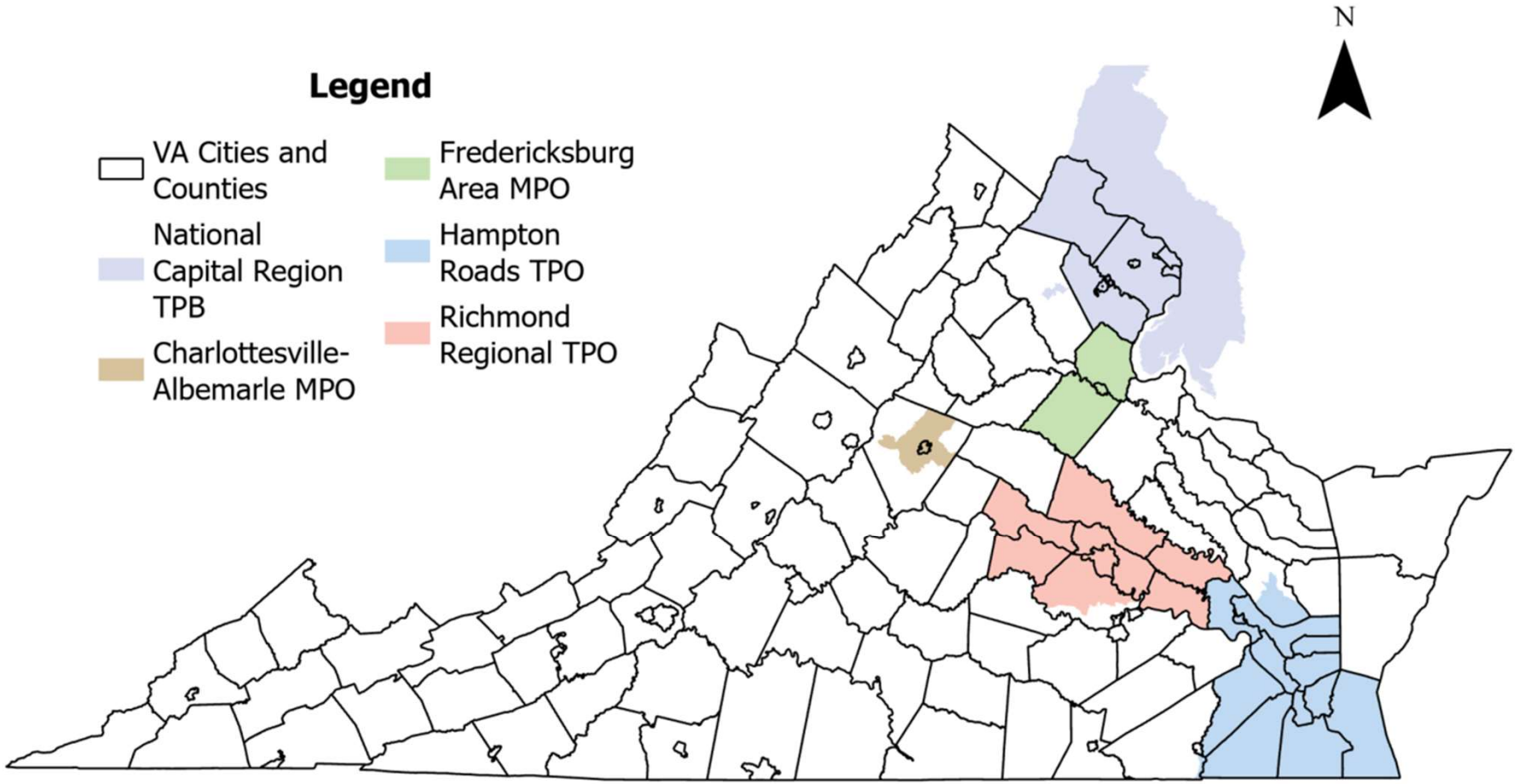
Virginia MPOs with Transportation-Related Citizen Committees

- Out of 15 MPOs in the state, six have a transportation-specific citizen advisory committee (only four others in largest urban areas are active)
  - Charlottesville-Albemarle MPO
  - Fredericksburg Area MPO
  - Hampton Roads TPO
  - National Capital Region Transportation Planning Board
  - Richmond Regional TPO
  - Winchester-Frederick County MPO*

**Citizen committee identified in bylaws, but not active*



Virginia MPOs with Transportation-Related Citizen Committees



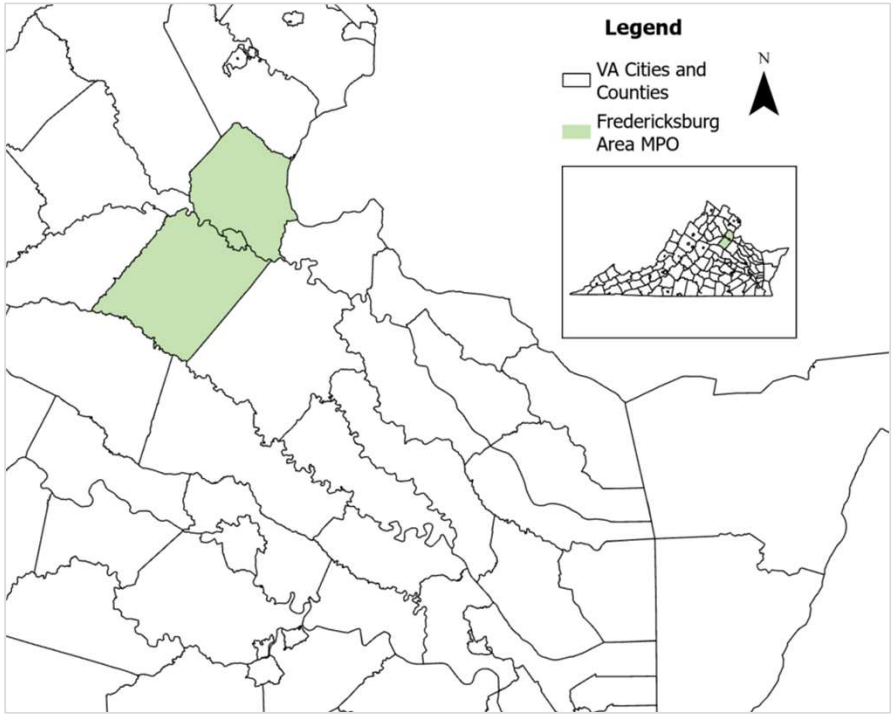
Fredericksburg Area Metropolitan Planning Organization

Citizens Transportation Advisory Committee (CTAC)

- Meets monthly
- Advisory committee to the **Policy Committee (PC)** to encourage citizen participation during the transportation planning process and to advise the Policy Committee of the citizens' perspective on transportation planning, programs, and projects.

Agenda FAMPO CTAC January 7, 2026

- Complete Streets Survey Results
- FAMPO Regional Freight Maps
- CMAQ/STBG/CR Update
- Staff Reports
  - FAMPO & CTAC Calendar
  - Technical Advisory Committee – past meeting agenda packets
  - SMART SCALE regional list update
  - Policy Committee – past meeting agenda packets



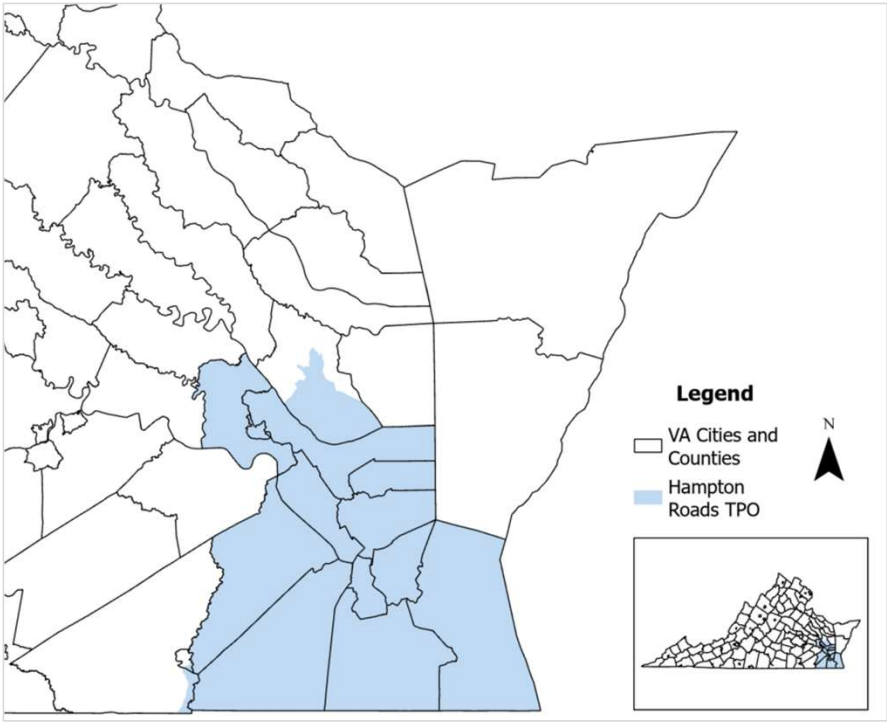
Hampton Roads Transportation Planning Organization

Community Advisory Committee (CAC)

- Meets six times a year and Advises the HRPTO and the HRPDC
- **Mission:** to provide community's viewpoints on regional issues, strategies, funding, priorities, and the decision-making process
  - Listens to community members and helps to allow community's voice is heard
  - The Chair is responsible to communicate CAC work

Agenda HRTPO CAC, December 11, 2025

- Congestion Management Process
- CAC Overview and Membership Approval
- Other informational matters such as:
  - LRTP Prioritization
  - Public Survey for Hampton Roads Strategic Plan
  - FY27-30 TIP Draft Project List



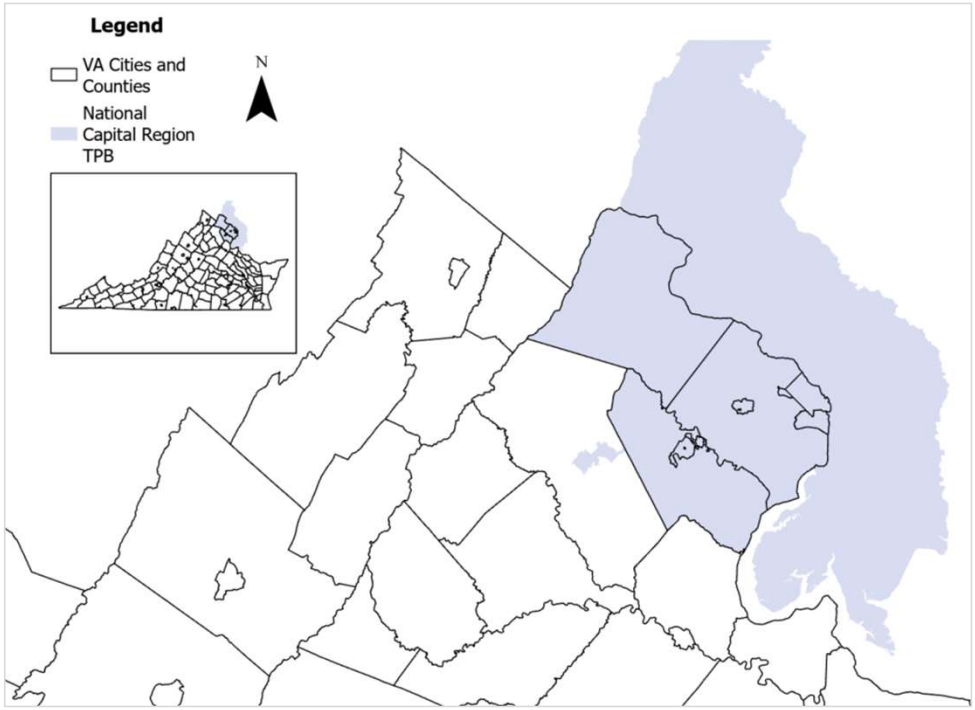
National Capital Region Transportation Planning Board

Community Advisory Committee (CAC)

- Meets once a month
- Advisory to the TPB and offers comments to the board on its work activities, reflecting diverse viewpoints of its members
- **Mission:**
  - to promote public involvement in transportation planning
  - to advance equitable representation
  - to provide independent region-oriented community advice

CAC Link to Agenda, January 15, 2026

- Briefing on upcoming TPB agenda
- DMV Moves Update (transit legislative pursuit)
- UPWP discussion
- What's Next in Transportation
- 2026 CAC Work Plan
- CAC members local work Round Robin



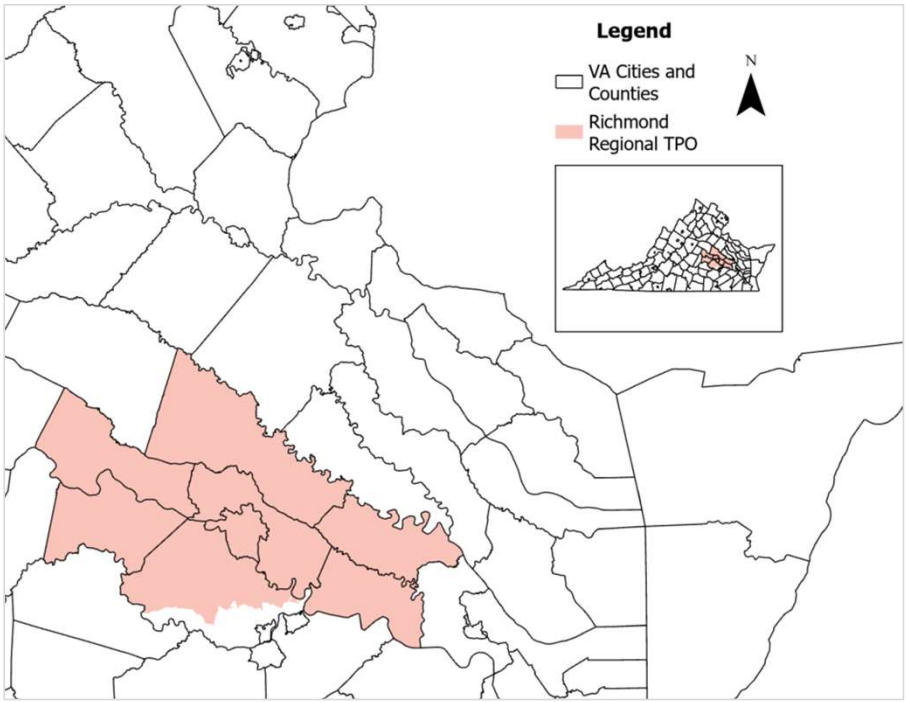
Richmond Regional Transportation Planning Organization

Community Transportation Advisory Committee (CTAC)

- Meets Bimonthly and Advises the RRTPO Policy Board
- **Mission**: advise the MPO on issues, plans, studies, and matters necessary and appropriate for providing viable and reasonable citizen input

Link to RTPO CTAC Agenda, January 15, 2026

- LRTP Engagement Update
- Member Share: General Assembly Transportation Update
- Assist in the Development of Community Events for promotional activities.
- Direct role in representing RRTPO with Staff at Public Events



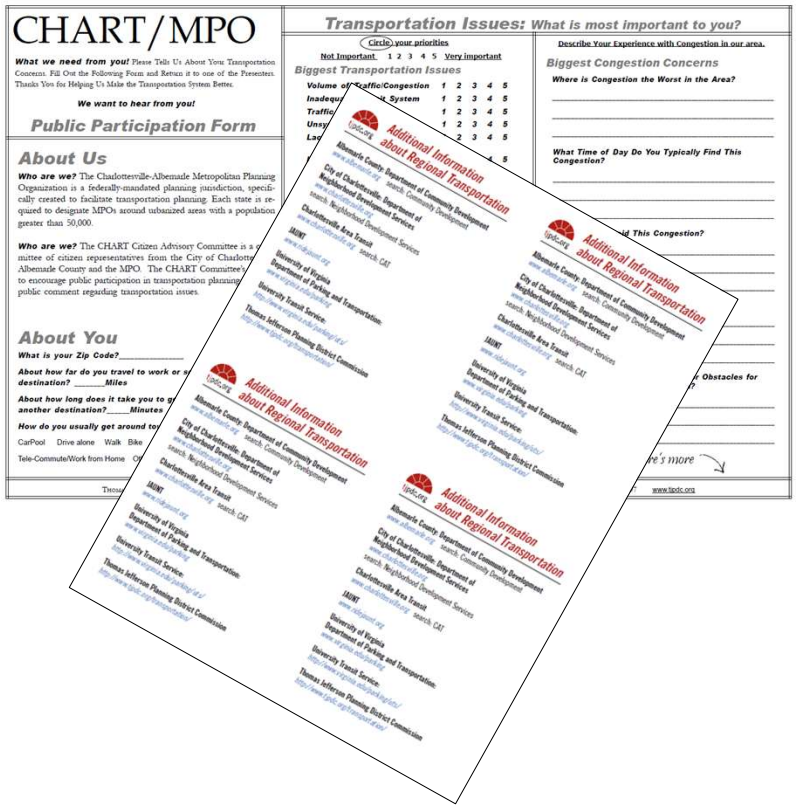
Scenario 1: Advisory Committee for the Long- Range Transportation Plan (LRTP)

During the LRTP "On – Year"

- CTAC would meet monthly, and match the cadence of other CA-MPO Committees
- CTAC would return to the "hub and spoke" model and bring the LRTP Process to other members of the public

During the LRTP "Off – Years"

- CTAC would meet once per year and receive updates on LRTP amendments and implementation progress



Scenario 2: CA-MPO Outreach and Education Support

- Committee would continue to meet bimonthly
- Support regional transportation education for community members
- Enhance community outreach for effective CA-MPO public engagement processes

Provide Recommendations

- Public Participation Plan
- Title VI Implementation Plan
- Annual Unified Planning Work Program (UPWP)
- The LRTP
- SMART SCALE project submissions

Informational Only

- TIP Amendments and Adjustments
- STARS and Pipeline Studies
- Regional Travel Demand Model
- Federal Functional Classification
- Members are welcome to attend MPO Tech and Policy Board meetings

Scenario 3: Conclusion of CTAC as a Formal Committee

- CA-MPO would continue conducting engagement on a project-specific basis
- CA-MPO would continue activities as outlined in the current Public Engagement and Title VI plans
- Activities would include but not be limited to:
  - Project Surveys
  - Project Pop-Up Events
  - Project Tabling
  - Additional activities included in the CAMPO Engagement Plan

Other Local Citizen Advisory Committees

- Seven **Community Advisory Committees (CACs)** in Albemarle County support County staff and the Board of Supervisors in implementing their development area's Master Plan
  - Cover topics including transportation planning, development projects, environmental stewardship, traffic safety, and community wellbeing
  - Each CAC has a liaison from the Planning Commission, Board of Supervisors, and County Planning staff
- Charlottesville has a **Bicycle and Pedestrian Advisory Committee (BPAC)** whose purpose is to improve bicycle and pedestrian facility design and safety for all road users
- Charlottesville **PLACE Design Task Force** acted as an advisory board to the Planning Commission and City staff in matters pertaining to urban design and place making. It was last active 2021.
- **Charlottesville Area Transit (CAT) Advisory Board** established by resolution of City Council in October 2018 to serve as a rider-centric steering committee. The advisory board is not currently active.

Next Steps

- CTAC Discussion
- CA-MPO Policy Board Meeting on February 25, 2026, for action
  - CTAC members will be provided the meeting invitation

Questions?

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Thomas Jefferson Planning District Commission